

<b>Domain</b>	<b>HOSPITALITY – CORE SKILLS</b>	<b>Unit ID: 47</b>
<b>Title:</b>	<b>Dispose of waste in a hospitality establishment</b>	
<b>Level: 2</b>		<b>Credits: 4</b>

### Purpose

This unit standard specifies the competencies required to safely handle and dispose of waste in accordance with organisational requirements. People credited with this unit standard are able to: prepare for waste disposal; dispose of waste; and clean up after waste disposal.

### Special Notes

1. Entry information:

Prerequisite:

- Unit 42 *Follow workplace health, safety and hygiene procedures in a hospitality establishment* or demonstrated equivalent knowledge and skills.

2. This unit standard can be applicable to workers in all hospitality and tourism establishments including but not limited to restaurants, permanent accommodation, mobile camping, hiking tours, motorised tours, and tours on pack animals.

3. Training and assessment related to this unit standard must be undertaken in the context of the Hospitality and Tourism operations and, preferably, in conjunction with training and assessment relating to other relevant technical unit standards from this Subfield.

4. To demonstrate competence, evidence is required of the safe disposal of a minimum of three types of waste and the recycling of one product following workplace procedures.

5. Assessment evidence may be collected from a real workplace or simulated workplace in which there is a high degree of realism that replicates a commercial workplace setting. Where a simulated workplace is used, candidates must be placed under realistic time pressures.

Assessment should also include documented evidence of waste disposal and recycling activities over an extended period of time.

6. Safe working practices must include day to day observation of safety policies and procedures, risk assessment and emergency procedures.

7. Glossary

- *Waste* may include but is not limited to soiled nappies, sanitary waste, glass, syringes, needles, razors, cigarettes, matches and ash, food waste, pressurized containers, chemicals, and motor oils.
  - *Personal protective equipment and clothing* includes but are not limited to overalls or uniforms, gloves, safety glasses/goggles, hair covers.
  - *Safety signs* include but are not limited to hazard identification, facility or location signs, site safety signs, warning signs and symbols including for wet floors and paint, and heated equipment.
  - *Appropriate personnel* to be contacted in case of an emergency, accident, fire or to report a risk are designated safety officers determined by the establishment, who have undertaken specific safety response training, as well as supervisors, managers or other senior personnel.
  - The term *establishment requirements* or procedures refers to any policy, procedure or agreed requirement, either written or oral, that is made known to the worker for use in their work.
7. All inspection, operation and maintenance procedures associated with the use of utensils and equipment shall comply with manufacturer's guidelines and instructions.
8. Regulations and legislation relevant to this unit standard include the following:
- Labour Act No 11 2007 as amended
  - Tobacco Products Control Act No 1 of 2010
  - The Social Security Act 1994
  - The Employee Compensation Amendment Act 5 of 1995
  - Nature Conservation Ordinance 4 of 1975
  - Public Health Amendment Act 45 of 1976
  - International Health Regulation Act 28 of 1974
  - Regulations relating to the Health and Safety of employees at work, 1997 and all subsequent amendments.

### **Quality Assurance Requirements**

This unit standard and others within this subfield may be awarded by institutions which meet the accreditation requirements set by the Namibia Qualifications Authority and the Namibia Training Authority and which comply with national assessment and moderation requirements. Details of specific accreditation requirements and the national assessment guidelines are available from the Namibia Qualifications Authority and the Namibia Training Authority on [www.nta.com.na](http://www.nta.com.na)

## **Elements and Performance Criteria**

### **Element 1: Prepare for waste disposal**

#### **Range**

*Pre work planning* must include but is not limited to the correct selection of equipment for the task, the materials and personal protective equipment for the task, as well as the planning of the logical sequence for the task.

*Tools and equipment* are to include cleaning materials, storage containers, carrying equipment and tools for the movement and transportation of waste, and tools for cleaning any spilled waste.

#### **Performance Criteria**

- 1.1 Types of waste to be removed and appropriate safety precautions are identified in line with establishment and legislative requirements.
- 1.2 Wastes that could be recycled are identified in accordance with establishment procedures.
- 1.3 Waste removal task is planned and organised within agreed schedules and/or timeframes.
- 1.4 Appropriate protective clothing and equipment are identified and utilised correctly.
- 1.5 Plant, tools and equipment are selected and checked for serviceability and any faults are rectified or reported prior to commencement of task.
- 1.6 Safety signs and barricade requirements are identified and set up.
- 1.7 Environmental protection requirements are identified for the task in accordance with establishment and legislative requirements.

### **Element 2: Dispose of waste**

#### **Performance Criteria**

- 2.1 Safety procedures for the disposal of waste are followed in line with safety plans.
- 2.2 Waste materials are handled according to establishment procedures and legislative requirements.
- 2.3 Waste for dispatch or recycling is sorted, prepared and collected in accordance with establishment procedures.
- 2.4 Waste for recycling is placed in recycle containers according to establishment procedures.

- 2.5 Waste for disposal is disposed of according to establishment practices and legislative requirements.
- 2.6 Waste containers are cleaned in line with establishment and legislative requirements.
- 2.7 Unexpected situations are responded to in accordance with establishment procedures.

**Element 3: Clean up after waste disposal**

**Performance Criteria**

- 3.1 Work area is cleared and materials disposed of, reused or recycled in accordance with legislation, establishment procedures and job specifications.
- 3.2 Tools, equipment and personal protective equipment are cleaned, checked for serviceability, maintained and stored in accordance with manufacturers' recommendations and establishment procedures.

**Registration Data**

<b>Subfield:</b>	Hospitality and Tourism
<b>Date first registered:</b>	28 September 2006
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<b>Body responsible for review:</b>	Namibia Training Authority