

Unit ID: 1504

Domain

PYROMETALLURGICAL PROCESSING

Title:

Conduct dispatch operations

Level: 3

Credits: 6

Purpose

This unit standard is intended for those who carry out metallurgical processing operations. People holding credit for this unit standard are able to: Plan and prepare for dispatch operations; demonstrate knowledge relating to the dispatching operations; load and dispatch material; and complete duties pertaining to dispatch operations.

Special Notes

1. Entry information:

Prerequisite

- 1449 - *Comply with health, safety and environmental rules and regulations pertaining to processing operations; or demonstrated equivalent knowledge and skills.*

2. Assessment evidence may be collected from a real workplace or a simulated workplace in which hydrometallurgy operations are carried out.

3. Safe working practices include day-to-day observation of safety policies and procedures and compliance with emergency procedures.

4. This unit standard refers to rail and truck dispatch operations.

5. Specifications refer to any, or all of the following: manufacturer's specifications and recommendations, and workplace specific requirements.

6. Performance of all elements in this unit standard must comply with relevant regulatory, legislative, workplace requirements and/or manufacturers' specifications.

7. Regulations and legislation, including subsequent amendments, relevant to this unit standard may include but are not limited to the following:

- Labour Act, No. 11, 2007
- Mineral Act, No. 33, 1992
- Mine Health and Safety Regulations, 1999
- Regulations relating to the Health and Safety of employees at work, 1997 and all industry specific regulations, legislations, code of practice, or code of conduct.

Quality Assurance Requirements

This unit standard and others within this subfield may be awarded by institutions which meet the accreditation requirements set by the Namibia Qualifications Authority and the Namibia Training Authority and which comply with the national assessment and moderation requirements. Details of specific accreditation requirements and the national assessment arrangements are available from the Namibia Qualifications Authority and the Namibia Training Authority. All approved unit standards, qualifications and national assessment arrangements are available on the Namibia Training Authority website www.nta.com.na.

Elements and Performance Criteria

Element 1: Plan and prepare for dispatch operations

Performance Criteria

- 1.1 Work instructions, including plans, specifications, quality requirements and operational details are obtained, explained, clarified and applied to the allocated task.
- 1.2 Safety and security requirements, including personal protective clothing and equipment are obtained from the site safety plan, workplace policies and procedures, explained, and applied to the allocated task.
- 1.3 Equipment, tools, accessories selected to carry out tasks are checked for consistency with the requirements of the job, their usability and any faults rectified or reported prior to commencement of work.
- 1.4 Environmental protection requirements are identified from the project environmental management plan and applied to the allocated task.
- 1.5 Work area is inspected and prepared according to workplace procedures.

Element 2: Demonstrate knowledge relating to the dispatching operations

Range

Dispatch systems components for inspection or test run may include but are not limited to conveyors; feeders; hydraulics (loaders); rail line; signals; samplers and communications equipment.

Performance Criteria

- 2.1 The actions and conditions pertaining to a safe, healthy work environment when conducting rail or truck dispatch are described.
- 2.2 The importance of conducting rail or truck dispatch is explained in terms of achieving specified production requirements.

- 2.3 The dispatch systems components for inspection or test run are identified and their functions are explained in terms of design and operational requirements.
- 2.4 Hazards and associated risks pertaining to the conducting rail or truck dispatch are identified through relevant risk assessment procedures.
- 2.5 Corrective actions, in case of sub-standards conditions and problems encountered, are described.

Element 3: Load and dispatch material

Range

Dispatch requirements may include but is not limited to quantity, quality and stockpile source of material; train or truck identification; essential timings and coordination requirements or issues.

Performance Criteria

- 3.1 Workplace hazards and associated risks are identified, minimised or eliminated according to workplace procedures and legislative requirements.
- 3.2 The train or truck movement is directed and positioned for bulk loading.
- 3.3 The train or truck identification is confirmed and specific loading requirements and patterns are identified according to manufacturer's specifications.
- 3.4 If necessary, corrective and reporting actions are taken according to workplace procedures.
- 3.5 The train or truck is loaded to specification and is consistent with environmental policy and other specified dispatch requirements.

Element 4: Complete duties pertaining to dispatch operations

Range

Housekeeping may include but is not limited to ensure the work area is ready for next user; remove work materials to designated locations; correctly identify waste and re-usable material; and remove waste and re-usable materials to designated locations.

Documentation may include but are not limited to ticketing, report sheets, consignment notes and others agreed with the rail and port or receiving authority.

Completion of records may include but are not limited to placement of tickets on train, recording of load and train details and recording of arrival, loading and departure times.

Performance Criteria

- 4.1 Task-specific tools, personal protective and safety equipment, are cleaned, maintained and stored for further use according to workplace procedures.
- 4.2 Good housekeeping practices are maintained according to workplace procedures.
- 4.3 Reporting and recording requirements are met according to workplace procedures.
- 4.4 Work related documents are completed according to job requirements and workplace procedures.

Registration Data

Subfield:	Metallurgy
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