

		Unit ID:2393
Domain	FREIGHT OPERATIONS	
Title:	Consolidate Freight	
Level:4		Credits: 3

Purpose

This unit standard is intended for those who consolidate freight. People credited with this unit standard will be able to assess scope to consolidate freight and prepare consignment documentation.

This unit standard is intended for those who work in the freight operations industry.

Special Notes

1. Entry information:
Prerequisite:
 - *Unit 2392 - Calculate mass, area and quantify dimensions.*
2. Assessment evidence may be collected from a real or a simulated workplace in which freight handling operations are carried out.
3. To demonstrate competence, minimum evidence of the ability to assess scope to consolidate freight and prepare consignment documentation.
4. Glossary of terms:
 - 'IATA' International Air Transport Association
5. Regulations and legislation relevant to this unit standard include the following:
 - IATA Dangerous Goods by Air regulations
 - Trade Metrology Act, Act No. 77 of 1973 as amended International Maritime Organisation
6. Performance of all elements in this unit standard must comply with industry standards.

Quality Assurance Requirements

This unit standard and others within this subfield may be awarded by institutions which meet the accreditation requirements set by the Namibia Qualifications Authority and the Namibia Training Authority and which comply with the national assessment and moderation requirements. Details of specific accreditation requirements and the national assessment arrangements are available from the Namibia Qualifications Authority and the Namibia Training Authority on www.nta.com.na.

Elements and Performance Criteria

Element 1: Assess scope to consolidate freight

Range

Consolidation of freight may include but is not limited to mixed products from multiple areas for shipment to a single customer or the consolidation of smaller shipments.

Information needed to combine or consolidate freight may include but is not limited to type, capacity and compatibility of cargo; agreed delivery times and routing schedules; pick-up and drop-off points, specified carrier/mode of transport; or agreed cost structure.

Established industry practice may include but is not limited to the use of available space; packed goods for ease of inspection and to meet delivery and customer requirements; secured goods in ensuring no damage to contents; or weight and volume of consolidated cargo conforms to specifications.

Performance Criteria

- 1.1 Capacity and capability of different transport modes available to the organisation are assessed against proposed task.
- 1.2 Individual consignment loads are evaluated to identify relevant information needed to combine or consolidate freight.
- 1.3 Information is analysed to determine where opportunities for freight consolidation exist.
- 1.4 Packaging requirements for consolidated cargo are in line with the regulatory requirements.
- 1.5 Procedures for loading cargo are planned in accordance with established industry practice.
- 1.6 Volumes and dimensions of proposed consolidation are calculated.
- 1.7 Proposed consolidation is matched against operational capacity and capability of mode or equipment.

Element 2: Prepare consignment documentation

Range

Workplace requirements may include but not limited to freight forwarding protocols and procedures, communications equipment, workplace operations, authorities and permits, hours of operation, relevant regulations.

Consignment documentation may include but not limited to packing lists, commercial invoices, and manifests, bill of lading and air waybills and waybills.

Performance Criteria

- 2.1 Consignment documentation is prepared for consolidated cargo.
- 2.2 Labelling and marking requirements of cargo are documented in accordance with domestic, international regulations and workplace requirements.
- 2.3 Consignment documentation is completed and filed/stored in accordance with workplace procedures including dangerous goods declaration, where applicable.
- 2.4 Freight is consolidated taking into account segregation requirements for dangerous goods, if applicable.

Registration Data

Subfield:	Transport, Operations and Logistics
Date first registered:	07 October 2020
Date this version registered:	07 October 2020
Anticipated review:	2025
Body responsible for review:	Namibia Training Authority