

Domain**FREIGHT OPERATIONS****Title:****Demonstrate understanding of the
concepts of import and export****Level: 4****Credits: 7****Purpose**

This unit standard is intended for those who demonstrate understanding of the concepts of import and export. People credited with this unit standard are able to describe the operation of an international supply chain, illustrate the operation of the international trade cycle, assess various modes of international transport in terms of costs and benefits, demonstrate and understanding of the importance of compliance in the international trade context, apply knowledge and understanding of international trade documentation and demonstrate an understanding of Namibia's trade environment.

This unit standard is intended for those who work in the freight operations industry.

Special Notes

1. Entry information

Prerequisite

- *Unit 2343 - Outline the operational functions of a freight forwarding company*
- *Unit 2345 - Demonstrate knowledge of the International Commercial Terms (INCOTERMS) for an international sale*

2. Assessment evidence may be collected from a real or a simulated workplace in which freight operations are carried out.
3. To demonstrate competence, minimum evidence of the ability to describe the operation of an international supply chain and trade cycle. Assess various modes of international transport in terms of costs and benefits. Demonstrate and understanding of the importance of compliance in the international trade context. Apply knowledge and understanding of international trade documentation and the Namibian trade environment.
4. Regulations and legislation relevant to this unit standard include the following:
 - Import & Export control Act 30 of 1994
 - All relevant local and international regulations and protocols
5. Performance of all elements in this unit standard must comply with industry standards.

Quality Assurance Requirements

This unit standard and others within this subfield may be awarded by institutions which meet the accreditation requirements set by the Namibia Qualifications Authority and the Namibia Training Authority and which comply with the national assessment and moderation requirements. Details of specific accreditation requirements and the national assessment arrangements are available from the Namibia Qualifications Authority and the Namibia Training Authority on www.nta.com.na.

Elements and Performance Criteria

Element 1: Describe the operation of an international supply chain

Performance Criteria

- 1.1 The concept of the international supply chain and system of interrelated elements are explained.
- 1.2 The relationships between the freight forwarder, the exporter and importer in the international supply chain are explained with examples.
- 1.3 The consequences of the forwarder's role not being fulfilled in the international supply chain are explained in terms of the effect it will have on the supply chain.

Element 2: Explain the operation of the international trade cycle

Range

Cargo requirement may include but not limited to inland vehicle type, container type and vessel type.

Transport providers may include but are not limited to road and rail operators; depot and terminal operators; sea freight consolidators and carriers.

Inland transport documentation may include but is not limited to rail/road consignment notes, container terminal orders, shipping orders and cargo dues receipts.

Performance Criteria

- 2.1 Importer or exporter documentation and instructions are analysed for completeness and compliance.
- 2.2 Door-to-door movement is planned in accordance with instructions and cargo requirements.
- 2.3 Booking arrangements are made with transport providers.
- 2.4 Inland transport documentation is prepared in terms of cargo movement type requirements.
- 2.5 Import or export clearance procedures are carried out in terms of legislative requirements.
- 2.6 Supporting documentation for shipment are prepared in terms of financial instruments and client requirements.

- 2.7 Cargo movement is tracked from point of origin to container terminal/port using tracking systems.
- 2.8 Completed shipment documentation is distributed to relevant parties in terms of job instructions.
- 2.9 Completed shipments are processed for invoicing purposes.
- 2.10 Claims are initiated in respect of lost, damaged and discrepant cargo.
- 2.11 The importance of accurate transport documentation is explained in terms of consequences for the execution of transport movement.

Element 3: Assess various modes of international transport in terms of costs and benefits

Performance Criteria

- 3.1 The comparative costs and benefits are identified for the various modes of transport used in international trade.
- 3.2 Recommendations are made for the use of the most suitable mode of transport considering the comparisons made between costs and benefits.
- 3.3 The consequences of selecting an inappropriate mode of transport are explained.

Element 4: Demonstrate an understanding of the importance of compliance in the international trade context

Range

Compliance bodies include but are not limited to customs, financial services, health, agriculture, endangered species and security.

Statutory bodies may include but are not limited to Ministry of Agriculture Directorate Veterinary Services, Ministry of Environment and Tourism, Port Authorities, Trade and Industry, Namibian Police Force (NAMPOL), Namibian Defence Force (NDF), Standards Authority and Ministry of Finance, Bank of Namibia.

Measures may include but are not limited to trade agreements, tariff protection, regulation and quotas.

Performance Criteria

- 4.1 Various measures and the compliance bodies responsible for their enforcement are identified in the international trade environment.
- 4.2 The consequences of non-compliance are explained in terms of the requirements of each of the compliance bodies responsible for enforcement.
- 4.3 The measures used by countries to regulate trade are explained in the context of the preservation of national interests.
- 4.4 The respective roles of customs and other statutory bodies are explained in enforcing international trade legislation.

Element 5: Apply knowledge and understanding of international trade documentation

Range

Transport documentation may include but is not limited to bill of lading, air waybills, road waybills, rail notes, landing and shipping orders, delivery notes, permits and certificate of origin.

Commercial documentation may include but is not limited to commercial invoices, packing lists, letter of credit and exchange control documentation (F178).

Performance Criteria

- 5.1 Transport documentation used in movement of cargo by means of specific modes of transport is identified and explained.
- 5.2 Commercial documentation required for international trade is identified and explained.
- 5.3 The importance of maintaining confidentiality of the information contained in documentation is explained in terms of the consequences in trading.

Element 6: Demonstrate an understanding of Namibia trade environment

Range

Corridor routes may contain but are not restricted to Trans Kalahari corridor, Trans Orange and Cunene corridor.

Performance Criteria

- 6.1 The key import and export trading partners are identified according to the criteria of tonnage shipped and value.
- 6.2 Import and export commodities are identified according to the criteria of tonnage shipped and value.
- 6.3 Namibia's wet and dry surface ports and international airports are identified and a brief description of the freight handling facilities provided by each is explained.
- 6.4 Namibia's role in facilitating trade to the Southern African countries is explained.

Registration Data

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