

		<b>Unit ID: 850</b>
<b>Domain</b>	<b>OCCUPATIONAL SAFETY AND HEALTH</b>	
<b>Title:</b>	<b>Conduct safety and health awareness training</b>	
<b>Level: 5</b>	<b>Credits: 6</b>	

### **Purpose**

This unit standard is intended for those who are required to plan and conduct safety, health and awareness training. People credited with this unit standard are able to prepare for safety, health and awareness training; and conduct safety, health and wellness awareness training.

This unit standard is intended for those who work as safety and health officers.

### **Special Notes**

1. Entry information:

Prerequisite:

- *Unit ID: 1157 - Demonstrate basic knowledge of workplace health and safety.*
- *Unit ID: 1151 - Interact with others in a workplace environment.*
- *Unit ID: 1156 - Apply fundamental computer literacy skills.*

2. Training of this unit standard must be conducted by a competent person as per legal requirements.
3. Training and assessment for this unit standard can be integrated with other relevant technical unit standards within the Occupational Safety and Health domain.
4. To demonstrate competence, at a minimum, integrated authentic and fit-to-purpose assessment must be carried out as a series of structured and documented, evidence gathering processes throughout the learning period. The learner's performance must be assessed through the use of a range of methods and culminates in a final summative assessment. Method of assessment may include but are not limited to – written or oral tests, simulation, reflections on self- peer group- and co-assessment, written reports, and work plans.
5. Assessment evidence may be collected from a real workplace or a simulated workplace in which there is a high degree of realism that replicates an occupational safety and health setting.

6. Range

Awareness training sessions may include but are not limited to inductions, toolbox talks, and safety briefings.

7. Assessment of this unit standard must be carried out by a registered Assessment Practitioner with NTA.

8. All inspection, operation and maintenance procedures associated with the use of tools and equipment shall comply with statutory requirements and manufacturers' and/or company's guidelines and instructions.

9. Performance of all elements in this unit standard must comply with industry standards and workplace requirements.

10. Glossary of terms:

*Wellbeing* refers to overall quality of life, encompassing physical, mental, emotional, social, and spiritual health.

*Wellness* refers to the active pursuit of a healthy lifestyle and actions taken to maintain personal health.

11. Regulations and legislation relevant to this unit standard include the following:

- Labour Act 2007 (Act no. 11, 2007)
- Government Notice No. 156 Labour Act, 1992: "Regulations Relating to the Health and Safety of Employees at Work"
- WHO – Global framework for employees wellness

And any other applicable legislation amendments and/or promulgations.

### **Quality Assurance Requirements**

This unit standard and others within this subfield may be awarded by institutions which meet the accreditation requirements set by the Namibia Qualifications Authority and the Namibia Training Authority and which comply with the national assessment and moderation requirements. Details of specific accreditation requirements and the national assessment arrangements are available from the Namibia Qualifications Authority on [www.namqa.org](http://www.namqa.org) and the Namibia Training Authority on [www.nta.com.na](http://www.nta.com.na).

## **Elements and Performance Criteria**

### **Element 1: Prepare for safety, health and wellness awareness training**

#### **Range:**

Resources may include but are not limited to training personnel, training materials, visual aids, multi-media resources, awareness information, posters, safety bulletins, venue and equipment.

#### **Performance Criteria**

- 1.1 Safety, health, environment and wellness awareness training scope in the workplace are identified and determined.
- 1.2 Venue or platform for the training session is prepared.
- 1.3 Resources needed for safety, health, environment and wellness awareness training are gathered.
- 1.4 Awareness training schedule is developed and disseminated to stakeholders.

### **Element 2: Carry out a safety and health awareness training**

- 2.1 Engagement sessions are conducted as per the awareness training schedule and scope.
- 2.2 Awareness training is evaluated to assess understanding of the employees.
- 2.3 Ongoing awareness training are reinforced and promoted.

## **Registration Data**

<b>Subfield:</b>	Preventive Health
<b>Date first registered:</b>	10 April 2012
<b>Date this version registered:</b>	10 April 2012
<b>Anticipated review:</b>	2015
<b>Body responsible for review:</b>	Namibia Training Authority